

## Homework Policy

### Goals/ objectives of Policy

- Develop mutual co-operation between parents and teachers.
- Outline Rosemont's vision for homework.
- Set a standard for homework and an expectation of independent learning by students.
- Students learn responsibility, perseverance, self-discipline, time management and to develop ownership of own work.

### Policy Content

#### School Journal

The school journal is an essential part of homework management. Students are expected to bring their journal to every class and to keep the journal intact. The journal is used for writing down homework, for recording notes from parents to teachers and vice versa. It also records class and homework behaviour. If a student loses her journal she will be required to replace it immediately. Journals are monitored by Tutors, Class Teachers and Parents.

#### Why is homework given?

- To reinforce work done in class with exercises purposeful and meaningful to the subject.
- To prepare students for exams – monthly tests, term and end of year tests and state exams.
- To maximise learning potential of each student.
- To broaden the scope for study and enlightenment.
- As a method of assessing student progress.

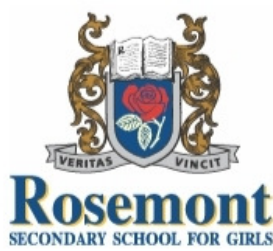
#### Various types of homework

Variety in homework can benefit many learning strategies. Homework guidelines outline this approach [www.rosemont.ie](http://www.rosemont.ie)

#### Guidelines for homework

See website [www.rosemont.ie](http://www.rosemont.ie)

Homework guidelines are subject-specific and may change at teachers' behest.



## Roles and responsibilities of parents, teachers and students

### Parents:

- Support school policy.
- Provide suitable setting for homework.
- Allow student to work independently – use opportunities to help students while refraining from “over helping”.
- Encourage students to organise their own homework.
- Monitor completion of homework.
- Sign students journal.

### Teachers:

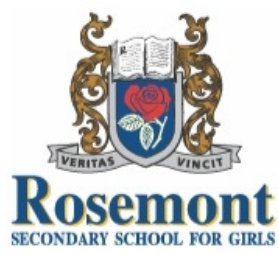
- Teachers setting clear and attainable, yet challenging, objectives. Students to be aware of these objectives – mutual co-operation between teachers, students and parents; extension work set as appropriate having identified students with exceptional ability and other students with specific requirements.
- Review and correct homework.
- Provide feedback (**including positive comments**) to a) students and b) parents through journal, reports and parent teacher meeting.
- Ongoing review to management of student performance.
- Maintain records.
- HE and PE departments promote healthy life-styles through communicating the knowledge and skills particular to those subjects; this contributes to students increasing their capacity to achieve.

### Students:

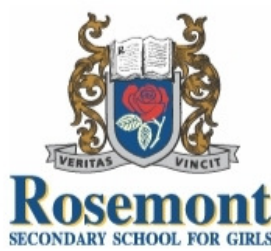
- Record homework in journal.
- Bring relevant books and materials home.
- Complete homework to the best of the student’s ability.
- Present homework in class when required.
- Get journal signed by parent.
- Take responsibility for own learning.
- Homework is the product of student’s own work.
- Students will repeat homework if it does not meet their personal standard.

### Pastoral Care Team

- This team incorporates Year Heads, Tutors, Guidance Counsellor, Chaplain, and the National Educational Psychological Service.



- Tutors are members of staff who meet with students regularly and encourage them to set targets and goals for themselves. They help students with homework timetable and revision of journal.
- Year Heads monitor journal and progress of students.
- Year Heads liaise with other teachers and possibly, parents, regarding student's progress.



Principal and Deputy –

- Provide structures implementation of
- Facilitate ongoing pursuit of best practice.

Principal

for the  
the school policy.

Board of Management

- Oversee and approve policy.
- Review changes as evaluated by staff.
- Facilitate ongoing pursuit of best practice.

Study techniques

- The school facilitates
  - a) after school supervised study which is an excellent resource for students.
  - b) study skills seminars – this presentation is available on website [http://www.rosemont.ie/good\\_study\\_habits](http://www.rosemont.ie/good_study_habits)
- Subject Teachers also give information on study skills required for each level and subject.

Success Criteria

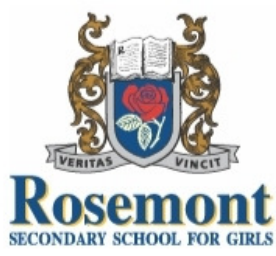
1. Students are using homework to maximise learning potential.
2. Beneficial co-operation between teachers, students and parents regarding students homework.
3. Increased student responsibility for homework completion.
4. Sanctions may be applied on students for lack of co-operation with homework policy as a result of which Class teacher, Parent and Management will be notified.

Monitoring Procedures

- Policy reviewed at end of next school year. Then to be reviewed every 3 years.
- Review policy at subject department meetings, class teacher meetings and staff meetings.
- Teachers will note feedback at parent teacher meetings, parent tutor meetings and parent meetings.

Review Procedures

- Policy team to review policy with co-ordinator in a year to evaluate effectiveness and make changes if necessary.
- Time allotted to review policy – highlighted at initial staff meeting at start of school year. Initial review due August 2008, include student council in this review.
- Evaluate homework guidelines at the end of school year to implement the following year.
- Student evaluation of homework through subject teachers and Student Council.



- Review- August

2008

Date: 5<sup>th</sup> March 2008

What detailed procedures are necessary to implement the provisions of this policy?

- Discussed and explained at Staff meeting for teachers, year heads, tutors and Guidance Counsellor.
- Parents need to be informed via – letter & website.
- Policy given to School management for discussion.
- Board of management informed by email and discussed at Board meeting.
- Inform Student Council and students.

Who will devise the procedures? When? How will details be circulated to all concerned?

- At the discretion of School Management.

Who will carry out the procedures when they have been devised?

- School Management.

Why is policy necessary?

- Dept requirements.
- School requirements.
- Parents and students requirements.
- Informative for new teachers.
- To develop teaching strategies to broaden the scope for homework.
- Point of reference for tests, monthly tests, term tests, parent teacher meetings, tutoring, year heads, subject teachers, School Management, Board of Management.
- Evaluation – every year end for implementation the following September.